

Board of Trustees of the Salem Township Public Library
Regular Meeting Minutes June 9, 2025

The meeting was held at the Salem Township Public Library. Meeting called to order by Bobbie Grice at 10:04 a.m.

ATTENDING:

Board members: Bobbie Grice, Sherry Monroe and Teresa Paynter were present. Staff members: Craig Shufelt, Director, and Sharee' Dick, Fiscal Officer. Also present was Warren County Assistant Prosecuting Attorney, Kathryn Horvath.

RECOGNITION OF GUESTS AND PUBLIC PARTICIPATION ON AGENDA ITEMS:

Visiting public: Allison McKenzie of SHP consultants

APPROVAL AND SIGNING OF THE MINUTES:

Sherry Monroe made a motion to approve the minutes as submitted of the regular meeting of May 8, 2025 and special meeting minutes of May 27, 2025 seconded by Teresa Paynter. Board approved.

REPORT OF THE FISCAL OFFICER:

The Fiscal Officer briefed the Board on the May finance reports. Appropriation Report, Fund Summary, Receipts and Payment report that includes payroll for the month. Also presented was the May Bank Reconciliation. Sherry Monroe made a motion to approve the Fiscal Officer's report seconded by Teresa Paynter. Board approved.

The Board discussed the 2026 proposed draft operating budget. Teresa Paynter made motion to have the fiscal officer submit the proposed budget to the Warren County Budget Commission for consideration seconded by Sherry Monroe. Board approved.

DIRECTORS REPORT: (attached)

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

OLD BUSINESS: None

EXECUTIVE SESSION:

Teresa Paynter made a motion to adjourn into executive session per O.R.C. 121.22 (2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code seconded by Sherry Monroe. Roll call vote was unanimous in favor. The Board adjourned into executive at 10:20 a.m. Board approved.

Sherry Monroe made motion to reconvene the regular meeting, seconded by Teresa Paynter. All were in favor. The meeting reconvened at 10:53 a.m.

NEW BUSINESS: - The Director asked the Board to hire Michelle Borsos as a Library Assistant at \$15/hour, 15 hours per week and to increase Olivia Dean's pay to \$12.75 due to her having additional duties. Teresa Paynter made motion to approve both of the above seconded by Sherry Monroe Boar approved.

There being no further business, Sherry Monroe made the motion to adjourn, seconded by Teresa Paynter. Meeting adjourned at 11:10 p.m.

NEXT MEETING:

To be held on Thursday, July 17th, 2025 at 2:00 p.m. at the Salem Township Public Library.


Bobbie Grice, President


Sherry Monroe, Trustee/Secretary