

Board of Trustees of the Salem Township Public Library

Meeting Minutes May 8, 2025

The meeting was held at the Salem Township Public Library. Meeting called to order by Bobbie Grice at 12:04 p.m.

ATTENDING:

Board members: Bobbie Grice, Sherry Monroe and Teresa Paynter were present. Staff members: Craig Shufelt, Director, and Sharee' Dick, Fiscal Officer. Also present was Warren County Assistant Prosecuting Attorney, Kathryn Horvath.

RECOGNITION OF GUESTS AND PUBLIC PARTICIPATION ON AGENDA ITEMS:

Visiting public: None

APPROVAL AND SIGNING OF THE MINUTES:

Teresa Paynter made a motion to approve the minutes as submitted of the regular meeting of April 17, 2025 seconded by Sherry Monroe. Board approved.

REPORT OF THE FISCAL OFFICER:

The Fiscal Officer briefed the Board on the April finance reports. Appropriation Report, Fund Summary, Receipts and Payment report that includes payroll for the month. Also presented was the April Bank Reconciliation. The Fiscal Officer also asked the Board to approve moving \$250,000 to the Star Ohio Building account. Sherry Monroe made a motion to approve the Fiscal Officer's report and move \$250,000 to Star Ohio, seconded by Teresa Paynter. Board approved.

The Board discussed a contract with Attorney Mark Florence for a Commitment for Owner's Policy (Title Insurance). Ms. Horvath explained the policy and advised the Title Policy would be executed after official closing on the 3.04-acre parcel across from the Little Miami High School.

The Board discussed the funding of the Imagination Library. The Director stated that there had been no further action since the Board's last meeting.

DIRECTORS REPORT: (attached) The Board reviewed the new logos for the library. Motion to adopt logo #F was made by Bobbie Grice, seconded by Sherry Monroe. Board approved.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

OLD BUSINESS: None

EXECUTIVE SESSION:

Teresa Paynter made a motion to adjourn into executive session per O.R.C. 121.22 (2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code seconded by Sherry Monroe. Roll call vote was unanimous in favor. The Board adjourned into executive at 12:28 p.m. Board approved.

Sherry Monroe made motion to reconvene the regular meeting, seconded by Teresa Paynter. All were in favor. The meeting reconvened at 1:18 p.m.

NEW BUSINESS: - None

There being no further business, Sherry Monroe made the motion to adjourn, seconded by Teresa Paynter. Meeting adjourned at 1:20 p.m.

NEXT MEETING:

To be held on Thursday, June 12th, 2025 at 2:00 p.m. at the Salem Township Public Library.


Bobbie Grice, President


Sherry Monroe, Trustee/Secretary