

**Board of Trustees of the Salem Township Public Library
Special Board Meeting Minutes
August 28, 2025**

This meeting was held at the Salem Township Public Library conference/meeting room.

Bobbie Grice called the meeting to order at 10:00 a.m.

ATTENDING:

Board members: Bobbie Grice, Sherry Monroe and Teresa Paynter were present. Staff members: Director, Craig Shufelt and Fiscal Officer, Sharee' Dick were present. Also present was Warren County Assistant Prosecuting Attorney, Kathryn Horvath.

RECOGNITION OF GUESTS AND PUBLIC PARTICIPATION: None

EXECUTIVE SESSION: Not required

NEW BUSINESS:

Resolution No. 25-03 authorizing the Board to issue a Request for Qualifications (RFQ) for Architectural Design Services for New Construction of a Public Library was read in title by the Board President. Sherry Monroe made motion to adopt Resolution No. 25-03, seconded by Teresa Paynter. Board approved.

The Board discussed authorizing the Fiscal Officer to issue a purchase order not to exceed \$5,000 for Riverbend Commercial Title Services LP related to the purchase agreement with the Morrow Plaza Investments, LLC for title search work. Teresa Paynter made motion for the Fiscal Officer to proceed with the purchase order, seconded by Sherry Monroe. Board approved.

NEW/OLD BUSINESS: None

There being no further business, Teresa Paynter made the motion to adjourn, seconded by Sherry Monroe. Board approved. Meeting adjourned at 10:30 a.m.

NEXT MEETING: To be held on Thursday, September 11th, 2025 at 2:00 p.m. at the Salem Township Public Library.


Bobbie Grice, President


Sherry Monroe, Secretary